

IPRS Statewide Rollout Meeting Minutes December 13, 2002

8:30 - 10:00am - Albemarle CR 1112

Meeting Representatives:

Gary Imes	IT Section	Mark Robeson	Lee-Harnett	(absent)
Jean Renew	IT Section	Art Eccleston	Director's Office	(absent)
Betty Cogswell	IT Section	Rick Debell	Budget Office	
Anita Curtis	IT Section (absent)	Jim Ryals	DIRM	
Deborah Merrill	IT Section	Shawn Holland	DIRM	
Rick Olson	DIRM	Joyce Sims	EDS	(absent)
Mary Tripp	Program Acct. (absent)	Sharlene Bryant	EDS	(absent)
		Paul Carr	EDS	

Visitors: None scheduled

Meeting Facilitator: Gary Imes

Meeting Format: Open Discussion

1) Review and Approve Minutes

The 11/15/02 version 1 minutes need to be reviewed for approval.

2) General Discussion

a) Meeting Schedules

- i) The Rollout meeting of December 27 was canceled. The next meeting will be January 10, 2003.
- ii) IPRS Core team meetings – Dec. 18 on as scheduled; December 25 canceled (there will be no meeting the week of December 22); January 1 also canceled. The two meetings will be combined and scheduled for 1:00pm December 30 to coincide with the IPRS Operations meeting (Paul Carr to confirm availability of a conference room at EDS Crossroads).

- b) Availability of Pioneer, Willie M., and Thomas S. – Discussed the timing of these legacy systems being removed from the environment. Gary said that the target date is December 31, 2003, however, Pioneer may need to be available longer, depending on when the last Area Program migrates to IPRS.

- i) Jim Ryals asked Gary Imes when the Division would decide the exact shut off dates for the legacy systems. Gary said it would not know until it was clear when the final APs would be moving to IPRS, probably late Spring 2003.

- c) Gary Imes directed Rick Olson to complete the HIPAA Security surveys for his group. Rick will receive survey materials from Betty Cogswell and Jean Renew (some surveys have already been completed).

3) IPRS Implementation Status

a) Implementation Plans

- i) Wilson-Green and possibly OPC are planning to move to IPRS on December 13.
- ii) Wake and Sandhills tentatively scheduled for December 20. Tidelands may decide it's best to move to IPRS in January.
- iii) Mecklenburg and Southeastern Region have decided to move to IPRS in January (SER possibly on the first checkwrite January 10). Betty Cogswell mentioned it's

important to remember that both software vendors (BCMS and Wildata respectively) are making system changes for the first time for IPRS. A vendor's first efforts do take more time, but subsequent efforts do proceed much more quickly.

- iv) The readiness of Smoky and New River for December 20 will be clarified in the Area Programs' Status Call Monday, December 16.
- b) Phase IV Session I training was completed December 10 – 12. The next IPRS training will be Phase III Session II training January 28 – 30 or February 4-6, 2003.
- d) Betty Cogswell has distributed a revised Area Program Phase Selection matrix. Crossroads moved from Phase III to Phase IV. There are now 12 APs in Phase III and 10 in Phase IV.
- e) IPRS Area Program Status Call on December 16 – Betty Cogswell said the Area Programs from Phase I – III are now meeting by vendor group (CSM, CMHC and U/C). Betty will ask Area Programs to confirm their plans to move to IPRS.
- f) Concern was expressed about the challenge Neuse faces in moving to the newest version of CMHC software (this is the same level that Pathways is now executing).

3) IPRS Operations Support

- a) IPRS Rates Maintenance
 - i. Rick DeBell said that the initial rate loads for Phase I, II and III are complete.
 - ii. Gary Imes and Rick DeBell briefly discussed the roles of the Budget Office and Controller's Office in the rate maintenance process. They will talk to Phillip Hoffman and will then meet with Gary Fuquay and Bob Duke to review the respective responsibilities.
 - iii. Gary asked Rick DeBell about the extent to which the responsibilities of the Area Programs in the rate maintenance process had been addressed in meetings of the Financial Officers. Rick indicated IPRS had been discussed, but that more could now be done to discuss Area Program business processes and responsibilities related to rate maintenance.
 - iv. Gary requested Shawn Holland and Cheryl McQueen to allocate time to developing a more detailed training program (one focusing more on the complete claim processing cycle) for the Area Programs addressing rate maintenance. They should work with Rick DeBell and others to identify the detail that needs to be communicated. Gary suggested including input from Guilford, VGFW and Pathways Area Programs and from EDS would be appropriate.
 - v. Gary requested that the Division needs to be prepared to present a session (about the rate maintenance process) at the Spring FARO meeting scheduled for late April 2003.
 - vi. The group agreed that IPRS offers many tools (and reports) to the Area Programs to interface with IPRS to meet their rate maintenance responsibilities. The Division needs a solid training program to ensure a high level of AP understanding.
- b) Deborah Merrill's group is presently helping Albemarle to X-reference clients to CNDS. They are also helping SEC work with its EOB reports.
- c) Moving IPRS data to CDW, then to the "DSIS" – Deborah Merrill mentioned that work is continuing to capture IPRS data in the appropriate databases.
- d) Remittance Advice's (835s) are missing from the EDS output file folder. Paul Carr will check further to determine possible solutions. Gary Imes asked if EDS could prevent users from "moving" the 835 results, instead requiring them to copy the results from the folder.